

ISBSG Policy for Accessing the Repository for Research Purposes

The International Software Benchmarking Standards Group (ISBSG) maintains a repository of IT project history. Subject to the following objectives and policy, and a nominal fee, ISBSG allows access to a sub-set of that repository for academic research.

Objectives

1. To make available to the information technology and management professions the results of analyses of the ISBSG project repository.
2. To conduct research and publish the results.
3. To inform the wider community of the results of the analysis.
4. To ensure that the commercial value of the repository is retained.

Policy

1. To preserve data contributor anonymity and confidentiality.
2. To facilitate the research initiatives of properly accredited research bodies.
3. To maintain confidentiality of data made available to researchers.
4. To ensure that researchers inform ISBSG of publications which are based upon, or which make reference to, the repository.
5. ISBSG has designed the processing methodology and has collected the data. ISBSG asserts its ownership of the data and its intellectual property rights.
6. Collecting, maintaining and processing the data incur significant costs. ISBSG reserves the right to recoup these costs by making charges for the services it provides.
7. Access to the data will be at the sole discretion of ISBSG.
8. ISBSG will publish the format of the data and the structure of the database.
9. At its sole discretion, ISBSG will, on request, perform selected analyses of the data on behalf of research organisations. ISBSG will charge for this service.
10. ISBSG reserves the right to vary its policies, terms and conditions at any time.

Procedures

The Research Proposal

The requestor must complete the ISBSG Repository Data Access Request Form (within this document) and then either email with electronic signature to admin@isbsg.org or post to:

ISBSG
Level 1, 147 Cecil Street
South Melbourne
VIC 3205
AUSTRALIA

In the case of university based research the application must be completed and signed by a full time member of the university staff, preferably the supervising professor or department head.

Approval and Supply of Data

ISBSG will decide whether it is prepared to grant the access request.

ISBSG will communicate its decision to the requestor and give an estimate of time and cost. A fee of \$176.75AUD (a 93% discount) applies to provision of the ISBSG Repository Data. An additional fee will apply for any special data extract requested.

If the requestor wishes to proceed, he or she will sign the Repository Access Agreement and will pay the estimated fee in full.

All ISBSG decisions are final and no correspondence will be entered into.

Once your application is approved instructions on how to order the data will be emailed to you. The data will be sent to you via email once payment has been received.

Reporting

Every three months, the requestor will provide ISBSG with a brief written report of the research status and the use being made of the data.

At the completion of the project the requestor will

1. Destroy the data supplied by ISBSG, and
2. Complete a project completion advice and send this to ISBSG.

Publication

The requestor will provide ISBSG with two copies of any publication which results from this request.

ISBSG Repository Data Access Request Form

REQUESTOR DETAILS

Organisation Name:	Applicant Name:
Address:	Applicant Title:
	Supervising Professor's Name:
Telephone Number:	Supervisor's Title:
	E-mail Address:
Fax Number:	

RESEARCH PROPOSAL

Project title:
Research aims and objectives:
Names and organisation(s) of principal researcher(s):
For approved research applications the ISBSG will provide a copy of the latest Repository data. If additional data is required a quotation will be provided to extract and supply the requested data. Please provide a description of any additional data required on an attached sheet.
Description of how the data will be used / processed:
Research project milestones and estimated completion date:

AGREEMENT

I/we acknowledge that ISBSG owns the data made available under the terms of this agreement and at all times will respect ISBSG's intellectual property rights and copyright.

I/we agree to acknowledge ISBSG as the source of the data in research publications.

I/we agree that any data made available by ISBSG under this agreement will not be used for any purpose outside the scope of this request without the express permission of ISBSG.

I/we agree not to publish any raw data furnished by ISBSG without the express permission of ISBSG.

I/we agree not to give the data or copies of the data to any other person or organisation.

I/we agree that ISBSG accepts no liability whatsoever for any inaccuracy in data supplied under this request nor for any subsequent use or interpretation of the data.

AGREEMENT TO COMPLY WITH ISBSG POLICIES AND PROCEDURES

(Must be signed by a person duly authorised to make commitments on behalf of the requesting organisation)

I agree to observe ISBSG policy and procedures and to abide by the terms and conditions:

Signed _____

Date ____/____/____

Project Completion Advice

Publication citation (article title, journal name, volume, issue, date, page numbers):
I certify that the project has been completed and that all data and copies of data furnished by ISBSG have been destroyed. Signed _____ Date ____ / ____ / ____